

# Awards

## **Girlguiding Clwyd Awards Facilitator**

Mrs Sally boseley

Hyfrydle  
Gellifor  
Ruthin  
Denbighshire  
LL15 1SF

sally@bluejasper.co.uk

01824 790682

07762 897582

Please contact me if you would like any help or have any queries

Is there someone you would like to nominate?

## **Please apply for Girlguiding awards through the following personnel:**

### County Facilitator for the following awards, badges and certificates:

#### UK Awards

- **Silver Fish:** Girlguiding's highest award. It is given in recognition of outstanding and distinguished service and an exceptional contribution to a wide section of Girlguiding, including international guiding either in the United Kingdom or abroad. This award may be given to an active adult member of Girlguiding or one of the Branch Associations.
- **Laurel:** A Girlguiding award given in recognition of outstanding service to guiding. This award may be given to an active adult member of Girlguiding or one of the Branch Associations.
- **Good Service:** May be given to an adult, who is a member of Girlguiding or a Branch Association, for excellent service to guiding, by:
  - the Chief Guide, for service to Girlguiding or a Branch Association
  - a Chief Commissioner, for service in a Country/Region (including BGIFC)
  - a County Commissioner, for service in the County
  - the Commissioner for a Branch Association, for service in a Branch Association.

To be eligible for a Good Service brooch the nominee must either:

- hold a current member and recognised volunteer card, or
- have completed a role no more than six months before the application is made
- **Thanks badge:** (either a brooch or a lapel pin) is given to either a member or non-member of Girlguiding as a sign of appreciation for their support. Any member of Girlguiding may present a Thanks Badge after discussion with a Leader or Commissioner. A Thanks Badge may only be given to a member of the Trefoil Guild if they have given service specifically to Girlguiding.
- **The Guiding Star Award:** This award may be given to any member of Girlguiding (up to their 26th birthday) who has displayed exceptional courage or who has shown great initiative or responsibility at an incident.

#### Cymru Awards

- **Silver Dragon** – awarded for good service at Welsh level
- **Chief Commissioners Award** – more flexible, awarded for good service within Wales

### County Commissioner: - see form with this document

- **County Thanks Badge**
- **County Award of Merit** - This is to recognise girls and adults in Guiding who have faced challenges and shown courage or fortitude (sections from Rainbows through to Trefoil)

### County Awards and Badge Secretary:

**Long Service Awards** – presented at The Annual Review each year usually in May for service completed between 1st April of the previous year to 31<sup>st</sup> March in the year when the award is presented. Long service Awards will be presented for those who have completed 5, 10, 20, 30, 40 and 50 years of service to Girlguiding.

Girlguiding wishes to recognise everyone's contribution to guiding. Any adult member, who volunteers regularly, irrespective of role, gender or age, is eligible for a Long Service Award. Service will be counted from the date the individual becomes a member, aged 16 or over, and actively carries out a role for 5, 10, 20, 30, 40 or 50 years (not necessarily consecutively).

The Long Service award brooches are all of similar design with different finishes and metals signifying the years. All the brooches are accompanied by a certificate. The 5-year certificate is signed by the County Commissioner, the 10 and 20-year certificates are signed by the Country or Region Chief Commissioner and the 30, 40 and 50-year certificates are signed by the Chief Guide.

The brooches may be worn on the badge tab or on non-guiding clothing.

It is the responsibility of the County Commissioner to establish when active members in her County are due to receive their awards and to ensure that the awards are presented at an appropriate time and in an appropriate manner.

If there is any query about length of service, the decision of the County Commissioner is final.

County Outdoor Advisor:

- **Residential Licences** (Residential Advisor)
- **Residential Endorsements**
- **Walking Qualifications**
- **Boating Qualifications**

County QG and BP Badge Recorder:

- **Queen's Guide**
- **Baden Powell**

Adult Support and Training Co-ordinator:

- **1<sup>st</sup> Response**
- **Food Hygiene**
- **Mini Bus**

ALQ Mentor Co-ordinator (Your Division Verifier): **ALQ Qualifications**

Commissioner Mentor Co-ordinator: **Commissioner Training**

The above role holders should send their list of names (with Unit and Division) to the County Awards and Badge Secretary by April 20<sup>th</sup> of each year.

Division Commissioners should ask their DCs for a list of names regarding Qualifications and Awards in time to send to the County Awards and Badge Secretary by April 20<sup>th</sup> of each year, especially concerning long service awards.

**Information about Awards can be found at:**

**Girlguiding UK Awards:**

[http://guidingmanual.guk.org.uk/supporting\\_info/thanks\\_and\\_recognition.aspx](http://guidingmanual.guk.org.uk/supporting_info/thanks_and_recognition.aspx)

[http://guidingmanual.guk.org.uk/pdf/Guiding\\_Star\\_Award.pdf](http://guidingmanual.guk.org.uk/pdf/Guiding_Star_Award.pdf)

[http://guidingmanual.guk.org.uk/pdf/Laurel\\_Award.pdf](http://guidingmanual.guk.org.uk/pdf/Laurel_Award.pdf)

[http://guidingmanual.guk.org.uk/pdf/Silver\\_Fish\\_Award.pdf](http://guidingmanual.guk.org.uk/pdf/Silver_Fish_Award.pdf)

[http://guidingmanual.guk.org.uk/pdf/Discretionary\\_award\\_form.pdf](http://guidingmanual.guk.org.uk/pdf/Discretionary_award_form.pdf)

<https://www.gov.uk/honours>

**Girlguiding Cymru Awards:**

<http://www.girlguidingcymru.org.uk/en-gb/members/awards/>

## **Girlguiding Cymru Awards Committee**

It is made up of the Chairman, Chief Commissioner, and Assistant Chief Commissioner(s) and 3 county representatives who will serve for 3 years each.

The committee will consider applications for the Laurel, Chief Commissioner, Silver Fish etc.

If approved, the applications are then considered by the Girlguiding UK committee.

If approved, by CHQ, the Girlguiding Cymru Chief Commissioner notifies the County Commissioner who notifies the person who put in the application.

Each county in Wales has an “Awards facilitator” -to encourage applications

The committee meets twice a year.

## **Girlguiding UK Awards - Information sheet for co-ordinating awards**

### **Preparation:**

The people considering the application will only be able to judge it on what they read so it needs to be comprehensive.

- Think about the breadth of service and what has been specifically achieved and the impact as a whole
- What makes this application special and different
- In what way is the service given outstanding
- Why is it different
- What is really special about this person
- From what will be read, how much will it tell us about this person and how well will we know her after reading it

Think through the people who have personal experience of working with the person and who would be able to contribute to building up a whole picture of what this person has done.

### **Action:**

- Prepare a general letter to all whose support you seek and indicate why you are putting this person forward. Do not just give a list of all their appointments but set out reasons why this person should be recognised.
- You may find it useful to include the attached appendix – giving suggested areas to write about.
- Write to more people than the number of letters you require. It can be a lengthy process and some people may choose not to reply. If possible set out which aspect you would like their letter to cover as this avoids repetition.
- Letters may be sent in e-mail form.
- As with all award applications confidentiality should be maintained. Please ensure that neither the nominee nor any members of her family are made aware of this application.

### **Letters of support:**

- You will need a wide range of letters to support the award application. Up to 8 letters is more than enough for a Laurel – perhaps 1 or 2 more for a Silver Fish.
- It is good to give practical examples of service, innovation etc and what the person has achieved as an individual. Examples of her character, personality, enthusiasm, qualities and what makes her 'shine' are all very helpful. Talk about her leadership skills, achievements, dedication over and above the usual, the impact she has had, her commitment, her influence. What makes her outstanding and what sets her apart.
- Letters from young people often tell a good story. Or why not give some Guiding postcards to a group of young people and ask them to make some comments.
- Make sure the letters are not repetitive and give different slants on the person.
- It is best if letters are typed for easy reading.

### **General points to consider when applying for a Girlguiding UK Award:**

- Remember awards are not designed to be a 'thank you' on retirement. Don't leave it until it is too late.
- Dates of County and Region Award Committee meetings are available from the relevant office.

## **Girlguiding UK Awards**

### **Guidelines for letters of support for Girlguiding UK Awards**

As with all award applications confidentiality should be maintained. Please ensure that neither the nominee nor any other members of her family are made aware of this application.

- How do you know this person?
- How long have you known her?
- In the roles you knew her in how was she outstanding? Can you tell us about the impact of her work – giving specific examples.
- Describe her contribution to supporting adults within Guiding.
- Describe her contribution to supporting girls and young women within Guiding.
- Describe any other ways she made an outstanding contribution e.g. events, projects etc.
- Has she made any contributions outside Guiding which may be useful to know (although it is not a requirement)?
- Why do you think she deserves an award?
- From what you write, how much will it tell us about this person and how well will we know her after reading it?

The ideas above are possible suggestions on areas of information about the applicant which could be submitted in support of the application. These can be sent by letter or e-mail. It is helpful if they can be typed.

# Girlguiding Clwyd Thanks & Recognition Nomination form

If you wish to nominate anyone for a County Thanks badge or County Award of Merit, please use the tear off slip below or email to the County Commissioner.

If you wish to nominate someone for one of Girlguiding UK or Girlguiding Cymru awards and would like help please contact the County Awards facilitator. Types of Girlguiding UK and Cymru awards and the Criteria for these awards can be found on the Girlguiding UK and Girlguiding Cymru websites ([http://guidingmanual.guk.org.uk/supporting\\_info/thanks\\_and\\_recognition.aspx](http://guidingmanual.guk.org.uk/supporting_info/thanks_and_recognition.aspx)) (<http://www.girlguidingcymru.org.uk/en-gb/members/awards/>)

When making your nomination for a County Thanks Badge please consider the following people: Leaders; Girls; Unit helpers; Parents; Husbands; Trefoil members; Ambassadors. Etc. *Please remember that a Leader is already recognised for her years of service through Girlguiding UK's long service award.* Please state briefly below why you are nominating this person.

----- ✂ -----

NAME OF NOMINEE:

.....

UNIT (If applicable):

.....

DISTRICT (If applicable):

.....

And or DIVISION (If applicable):

.....

TYPE OF AWARD:

.....

REASON FOR NOMINATION:

.....

.....

.....

.....(continue over page if necessary)

Nominated by:

.....

Unit/District and or Division of nominator:

.....

Address:

.....

Signed: ..... Date: .....