

Awards

Girlguiding Clwyd Awards Facilitator

Chris Wykes

acwykes@gmail.com

01745 730263

Please contact me if you would like any help or have any queries

Deadlines for applications for awards to reach Broneirion

February 21st 2011

June 11th 2011

There will be another meeting in the autumn 0 date to be announced

Is there someone you would like to nominate?

Girlguiding Awards

Please apply for awards through the following personnel:

Chris Wykes for the following awards, badges and certificates:

UK Awards

- **Silver Laurel**
- **Good Service**

Cymru Awards

- **Silver Dragon** – awarded for good service at Welsh level
- **Chief Commissioners Award** – more flexible, awarded for good service within Wales

County Commissioner (Jane Bevan):

- **County Thanks Badge**
- **County Award of Merit** - This is to recognise girls and adults in Guiding who have faced challenges and shown courage or fortitude (sections from Rainbows through to Trefoil)

County Secretary (Ann Jackson):

- **Long Service Awards** – The County Administrator (Karen Evans) will generate long service lists for the County Secretary through County GO, however if you are aware of any awards due for 20 years plus, please ask your Commissioner to contact the County Secretary.

County Outdoor Advisor (Jane Barham):

- **Residential Licences** (Residential Advisor)
- **Residential Endorsements**
- **Walking Qualifications**
- **Boating Qualifications**

County QG and BP Badge Recorders (May Alderson and Stroma Davies):

- **Queen's Guide**
- **Baden Powell**

Adult Support and Training Co-ordinator (Chris Wykes):

- **1st Response**
- **Food Hygiene**
- **Mini Bus**

ALQ Mentor Co-ordinator (Linda Evans): **ALQ Qualifications**

Commissioner Mentor Co-ordinator (Viv Craig): **Commissioner Training**

The above role holders should send their list of names (with Unit and Division) to the County Secretary (Ann Jackson) by April 20th of each year.

Division Commissioners should ask their DCs for a list of names regarding Qualifications and Awards in time to send to the County Secretary (Ann Jackson) by April 20th of each year, especially concerning long service awards.

Girlguiding Cymru Awards Committee New Structure

I hope the following notes will be helpful

The new awards committee is intended to be open and transparent

It is made up of the Chairman, (Gill Johns) Chief Commissioner, Assistant Chief Commissioner and 3 county representatives who will serve for 3 years each. Because this is a new committee, reps. are "staggered" 1 rep. will serve for 1 year, Clwyd will serve for 2 years and the 3rd member will serve for 3 years.

Different counties will be chosen in rotation until all counties have been represented.

The committee will consider applications for the Laurel, Chief Commissioner, Silver Fish etc.

If approved, the applications are then considered by the Girlguiding UK committee.

If approved, by CHQ, the Girlguiding Cymru Chief Commissioner notifies the County Commissioner who notifies the person who put in the application.

Each county in Wales has been asked to also find an "Awards facilitator" -to encourage applications, and at the moment, I'm doing the job for Clwyd.

Hopefully, some time ago, all Division Commissioners received a copy of the information from "Guiding" which listed the possible awards.

Application forms for the awards are available from Jane Rix at Girlguiding Cymru office.

Girlguiding Cymru is also drawing up guidelines which I will pass on as soon as I get them.

The committee meets twice a year.

The next Girlguiding Cymru meeting is in August, but the deadline for applications to be in to Girlguiding Cymru office is July 31st.2010.

Please could people let me know if they are sending in a nomination, or I would be happy to help.

If anyone needs any help or has any questions, please get in touch.

Chris Wykes

01745 730263 acwykes@gmail.com

Girlguiding UK Awards

Information sheet for co-ordinating awards

Preparation:

The people considering the application will only be able to judge it on what they read so it needs to be comprehensive.

- Think about the breadth of service and what has been specifically achieved and the impact as a whole
- What makes this application special and different
- In what way is the service given outstanding
- Why is it different
- What is really special about this person
- From what will be read, how much will it tell us about this person and how well will we know her after reading it

Think through the people who have personal experience of working with the person and who would be able to contribute to building up a whole picture of what this person has done.

Action:

- Prepare a general letter to all whose support you seek and indicate why you are putting this person forward. Do not just give a list of all their appointments but set out reasons why this person should be recognised.
- You may find it useful to include the attached appendix – giving suggested areas to write about.
- Write to more people than the number of letters you require. It can be a lengthy process and some people may choose not to reply. If possible set out which aspect you would like their letter to cover as this avoids repetition.
- Letters may be sent in e-mail form.
- As with all award applications confidentiality should be maintained. Please ensure that neither the nominee nor any members of her family are made aware of this application.

Letters of support:

- You will need a wide range of letters to support the award application. Up to 8 letters is more than enough for a Laurel – perhaps 1 or 2 more for a Silver Fish.
- It is good to give practical examples of service, innovation etc and what the person has achieved as an individual. Examples of her character, personality, enthusiasm, qualities and what makes her 'shine' are all very helpful. Talk about her leadership skills, achievements, dedication over and above the usual, the impact she has had, her commitment, her influence. What makes her outstanding and what sets her apart.
- Letters from young people often tell a good story. Or why not give some Guiding postcards to a group of young people and ask them to make some comments.
- Make sure the letters are not repetitive and give different slants on the person.
- It is best if letters are typed for easy reading.

General points to consider when applying for a Girlguiding UK Award:

- Remember awards are not designed to be a 'thank you' on retirement. Don't leave it until it is too late.
- Dates of County and Region Award Committee meetings are available from the relevant office.

Girlguiding UK Awards

Guidelines for letters of support for Girlguiding UK Awards

As with all award applications confidentiality should be maintained. Please ensure that neither the nominee nor any other members of her family are made aware of this application.

- How do you know this person?
- How long have you known her?
- In the roles you knew her in how was she outstanding? Can you tell us about the impact of her work – giving specific examples.
- Describe her contribution to supporting adults within Guiding.
- Describe her contribution to supporting girls and young women within Guiding.
- Describe any other ways she made an outstanding contribution e.g. events, projects etc.
- Has she made any contributions outside Guiding which may be useful to know (although it is not a requirement)?
- Why do you think she deserves an award?
- From what you write, how much will it tell us about this person and how well will we know her after reading it?

The ideas above are possible suggestions on areas of information about the applicant which could be submitted in support of the application. These can be sent by letter or e-mail. It is helpful if they can be typed.

'When you do thank people,
you can almost feel them grow.'

General Awards

Thanks badge

This is usually given to a non-member to show appreciation for their support over several years or during a special event or activity. Occasionally, a Thanks badge may be given to a guiding member.



How to nominate

Any member of Girlguiding UK may present a Thanks badge after discussion with her Leader or Commissioner.

Good Service brooch

This may be given to an adult who is a member of Girlguiding UK or a Branch Association up to their 65th birthday, or who has completed a role no more than six months before the award application is made.



How to nominate

Give your suggestions to your District or Division Commissioner who will make sure they are passed on.

Long Service award

This is given to an adult member who has been actively involved in guiding for a total of five, ten, 20, 30, 40 or 50 years (not necessarily consecutively), and has held, or currently holds, an appointment.



Long Service certificate

This can be awarded to those such as Unit Helpers, Secretaries, Treasurers, and Advisers, who are members or non-members.

How to nominate

Notify your District or Division Commissioner who will be able to confirm the service through the appropriate records.

FIND OUT MORE

More detailed information about all these awards can be found in the online Guiding Manual at www.girlguiding.org.uk/guidingmanual.

Discretionary Awards

These special Girlguiding UK awards are presented to members to recognise acts of heroism, or fortitude, or for outstanding service.

Silver Cross

This may be given to any member of Girlguiding UK in recognition of acts such as heroism that may, but need not, have involved risk to life. A nomination for this award must be received within six months of when the incident took place.



Star of Merit

This may be given to any member of Girlguiding UK aged five to 26 who has displayed great courage or fortitude.



Laurel

This may be given to an adult member up to their 65th birthday in recognition of outstanding service to guiding, not necessarily at Association level. Those nominated must hold a membership and recognised volunteer card or have held one within six months of the nomination form being received.



Silver Fish

Our highest award may be given to an adult up to their 65th birthday for outstanding service to Girlguiding UK in more than one capacity and a contribution to international guiding. Those nominated must hold a membership and recognised volunteer card or have held one within six months of the nomination form being received.



How to nominate for discretionary awards

Nominations for discretionary awards must be made without the knowledge of the nominee or her relatives. You can request nominations forms from your local Division or District Commissioner. Completed forms need to be endorsed by your Country or Region Chief Commissioner, or the Commissioner for BGIFC or the Adviser for Branch Associations before they are submitted to Girlguiding UK's Awards Committee. This Committee then submits those it recommends to Girlguiding UK's Executive Committee for approval. The Awards Committee meets ~~twice~~ ^{3 times} yearly in March and September ~~and July~~.

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Girlguiding

Clwyd

*merched ar y blaen
girls in the lead*

Girlguiding Clwyd Thanks & Recognition Nomination form

If you wish to nominate anyone for a County Thanks badge or County Award of Merit, please use the tear off slip below or email to the County Commissioner.

If you wish to nominate someone for one of Girlguiding UK or Girlguiding Cymru awards please contact Mrs Chris Wykes the County Awards facilitator and you will be sent a Girlguiding UK official form for completing. Types of Girlguiding UK awards and the Criteria for these awards can be found on the County web-site.

When making your nomination for a County Thanks Badge please consider the following people: Leaders; Girls; Unit helpers; Parents; Husbands; Trefoil members; Ambassadors. Etc.
Please remember that a Leader is already recognised for her years of service through Girlguiding UK's long service award. Please state briefly below why you are nominating this person.

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NAME OF NOMINEE:

UNIT (If applicable):

DISTRICT (If applicable):

And or DIVISION (If applicable):

TYPE OF AWARD:

REASON FOR NOMINATION:

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.....

..... (continue over page if necessary)

Nominated by:

Unit/District and or Division of nominator:

Address:

Signed: Date:

Girlguiding Cymru

Chief Commissioner of Wales Award

Nominations for the Award should be made without the knowledge of the nominee or her/his relatives.

This can be awarded to a person who the Awards Panel considers merits the Award.

They should be:-

- * A member of Girlguiding Cymru aged 5 and above.
or
- * A member of The Trefoil Guild in Wales
or
- * A non-member who fulfils the Awards criteria

The award is made for:-

- a) Commitment which has been over and above 'the call of duty' in respect of services to Guiding or the Trefoil Guild, or to their local community.
or
- b) A notable display of courage or fortitude or has, to the best of her/his ability, overcome personal difficulties
or
- c) Has shown initiative and bravery or taken appropriate action in a challenging situation.

The Procedures

- * Nominations for this award should be on the appropriate form, which is available from the County Commissioner and can be made by any Guider, Commissioner or a Trefoil Guild member.
- * Nominations may be submitted either to the Awards panel via Girlguiding Cymru Office or to the County Commissioner.
- * Letters of support should be from as varied a group as possible, with at least two from within Girlguiding and one from outside Guiding (where relevant).

Notes and Guidelines

1. The relevant section of the nomination form must be completed and an up to date "Go" Personal details report attached.
2. Nominators should refer to exceptional *quality* not necessarily *length* of the service.
3. Letters of support should clearly state the signatories guiding position.
4. Quality rather than quantity of letters is sought and repetition should be avoided where possible.
5. Members of Girlguiding, when assessing the nomination, should give valid reasons for considering the service to be outstanding.
6. The following information should be given where possible:
 - * The conditions under which the nominee has or is giving service
 - * The type of area or community in which she/he is guiding
 - * Her influence on members of the movement both adult and girl
 - * Involvement with specific projects or events, local or national
 - * Any other special achievements or commitments which have benefited Guiding or the community.
7. Where possible all letters should be typed to assist production of committee papers.

If you need any further information, please do not hesitate to contact:

The Awards Panel, Girlguiding Cymru, The Lodge, Broneirion, Llandinam, Powys. SY17 5DD



Girlguiding Cymru

*merched ar y blaen
girls in the lead*

Chief Commissioner's Award

Please refer to the notes and guidelines for the award and complete in block capitals

Details of Nominee

Title	
Surname	
Forename (s)	
Address	
Postcode	

Details of Nominator

Title	
Surname	
Forename (s)	
Address	
Postcode	
Phone	
Email	
Guiding County	

I attach my recommendation
 an up to date "Go" Individual details report for the nominee
 supporting letters as necessary (please list overleaf)

I have known the nominee for _____ years.
I have submitted details that are true to the best of my belief and recommend the nominee to receive the Award.

Signature of Nominator	Date
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Signature of County Commissioner	Date
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For Girlguiding Cymru Office use only	For Awards Panel use only
Date received	Date considered by Awards Panel
Date award presented	Recommended / not recommended
	Signature of Awards Panel Chair Or Chief Commissioner

Please list supporting letters

Please send completed form with attachments to:-

*The Awards Panel
Girlguiding Cymru
The Lodge
Broneirion
Llandinam Powys SY17 5DD*