

## Meeting of Girlguiding Clwyd Executive Committee

Wednesday 14<sup>th</sup> September 2011

### **Present:**

Jane Bevan	County Commissioner
Mary Steel	County President & Chair of Ty Clwyd
Megan Jones	Assistant County Commissioner & County Treasurer
Alison Willington	Assistant County Commissioner & Chair of Guiding Programme
Chris Wykes	Chairman of Adult Support & Training
Chris Jobson	Chair of Public Relations
Brenda Trickett	Chair of Trefoil
Isabel Blore	Division Commissioner Wrexham
Lynn Denney	Division Commissioner South Denbighshire
Donna Jones	Division Commissioner West Flintshire
Margaret Lusted	Division Commissioner Colwyn
Ann Egan	Representing Colwyn Division
Denise Morris	Assistant Division Commissioner for Berwyn Division
Debra Smith	Division Commissioner North Denbighshire
Helene Wilce (Warren)	Division Commissioner for East Flintshire
Ashleigh Woodland	Llais y Ddraig Representative

**In attendance:** Karen Evans      County Executive Administrator

**Apologies:** Alison Roberts

1. Jane welcomed everyone to the meeting, special welcome to Brenda to her first executive meeting as Chair of Trefoil  
Isabel Blore was presented with her commissioner qualification and Debra Smith her 10 year long service award  
Homily Read out
2. Minutes of the last meeting (Wed 29<sup>th</sup> June) –agreed as being correct. Signed by Jane Bevan
3. Appointments and Resignations:
  - a) **UK** – nothing to report
  - b) **Wales** – Beth Donkin – new chair for Llais, Jane Roberts has completed her term of office as residential adviser
  - c) **Council** – nothing to report
  - d) **County** –
    - a. **Appointments**
      - i. Eleanor Dowsett – Boating Adviser
      - ii. Emma Lloyd – DC for Llangollen District

1. Matters Arising

- a) **Bank Accounts** – Lists of those details still outstanding distributed via email – please send Meg any outstanding information, comments were made that the units still outstanding have been outstanding for sometime. Further action needed. Meg to send out letters to the units who are outstanding. **(ACTION MEG)**
- b) **Residential Forms** - these are under review by UK. A letter has been sent to Wales on the feedback that was received from divisions and districts. **(ACTION DIV COMMS AND DISTRICT COMMS)**
- c) **County Website** updated thanks to Steffi. Please encourage use. All flyers and minutes on website along with forms for bursaries. Please continue to send things to Steffi for inclusion in the Bulletin. Someone in the county is still needed to work alongside Steffi to produce the bulletin. **(ACTION DIV COMMS AND DISTRICT COMMS TO CHASE AS MATTER OF URGENCY)**
- d) **New Leaders/Units** – Please send list to Jane of all new units and Leaders within the last twelve months, Jane to write to all DC's re the opening of new units, as the executive members were concerned that new groups are springing up without the necessary support and formalities in place.
- e) **County Roles Available (ACTION DISTRICT AND DIVISION COMMISSIONERS, Chairs of Committees – names to Jane Bevan)**
1. Recruitment team and co-ordinator
  2. Photography Co-ordinator
  3. PR Team Members
  4. Outdoor Activities Adviser - urgent
  5. Senior Section Adviser
  6. County Bulletin Co-ordinator (job share with Steffi)
  7. Security team and Co-ordinator
  8. Security Team Members
- f) **Ty Clwyd Roles (ACTION DISTRICT AND DIVISION COMMISSIONERS)**
1. Grounds Manager
  2. Maintenance Manager
  3. Maintenance Team Members
  4. Ty Clwyd PR Co-ordinator
  5. Meet and Greet Team Members

- g) **Qualifications, Long Service & Awards** – Badges distributed to division commissioners. If divisions or districts would like Jane to come along and present them please let her know. **(ACTION DISTRICT AND DIVISION COMMISSIONERS)**
- h) **Wrexham Eisteddfod** – Thanks to Isabel for all her work in co-ordinating the week. Nice to see Guiding represented at the event.
- i) **65+ reviews** – Jane to have a meeting with Division Commissioners regarding this. Meeting to be held on 16<sup>th</sup> Oct before exec at 6.30 p.m. Bryn Awel
- j) **Shout out Sunday** – Some areas of county have adopted this system. At present the county will operate as it always has with communication of events and news cascading down through executive minutes, posted on the web, sent by email and included in the bulletin.
- k) **RSPB Day** – Flyer given out – Jane to find out further information re the cost of the day and bring it to the next executive. Divisions and Districts to find out who would be interested in attending. Approx idea of numbers. **(ACTION DISTRICT AND DIVISION COMMISSIONERS)**

## 2. Division News:

As of the next meeting this part of the meeting will be for Commissioners to feedback the views of their members what they like, what they think works(ed) well and also to raise any concerns or comments. Division Reports should still be submitted as usual by email and will be distributed together as one document with other flyers and reports.

**Berwyn:** 2 people from the Division attended international camps during the summer. Emma Lloyd leader with Ceiriog Valley Guides went to a camp in Belgium. Kitty Cartwright a young leader with Llangollen Rainbows went to a camp in Italy. Chirk Rainbows completed Olivias Favourites badge just before the holidays. Chirk Rainbows and Brownies raised £250 in fundraising events which resulted in recruiting potential new members. 5 Rainbows have moved to Brownies including the last of the original Rainbows from when the unit opened 2 years ago. They have 6 new Rainbows and a parent helper started this term Chirk Brownies enjoyed a Pack Holiday on the Wirral.

**Colwyn:** First Response Training held in July when 5 ladies achieved their certificates. Ann Egan has completed her ALQ. Colwyn Senior Section will be opening in the Division. Margaret joined with Caernarfonshire Div Comm to have a try it; craft and publicity stall at the Cartrefli Conwy Open Day at Llandudno. 3<sup>rd</sup> Old Colwyn Brownies are planning a Pack Holiday prior to their guider reaching 65. Division Brownie Revels to be held Sept 16<sup>th</sup>. Llanddulas and Colwyn Bay Guides attended the Wales Camp at Cricceth and had a great time. Colwyn Headquarters – accepted an offer of £55,000 – sale is going through.

**North Denbighshire:** Rhyl District Rainbows & Brownies took part in the Rhyl Carnival and won first place in “Best Advertising Float” and “Best Youth Group”. The theme was “Best of British” so we

chose the weather of course and all the girls wore red/yellow disposable macs and had red/yellow umbrellas. Upon our return to Headquarters all the girls enjoyed a picnic.  
~ 1<sup>st</sup> Rhyl Brownies enjoyed a day trip to Colwyn Bay Zoo during July.

**South Denbighshire** – Our District meeting in July took the form of a social evening. All information had been sent out to the leaders and we looked at items in need of discussion. This was followed by a buffet to which everyone had made their contribution. It gave us some really useful talk time and everyone thought it would be worth doing again. The leaders and older girls spent a day serving refreshments at the Gwaenynog show, helping raise funds for the units and some valuable profile raising. A District Camp was held at Felin Bach, Caernarfon. We are all looking forward to the new term and our first District meeting will be a Go training. We have hired a hall where we can all go on line, with each unit having a laptop to work on. So we will hopefully be all up to date with Go!

**West Flintshire:** Holywell Guides Reopened : had a good turn out for guides 16 girls turned up. Helen was quite busy. Holywell has 6 new brownies. Holywell and Caerwys Brownies had a joint end of term party in July including a visit from Steve with his Raptors (birds of prey) a good time. Carmel Rainbows have recruited a new leader to take over from Cathrin. Llanasa had a brilliant time camping at Pettypool! Guide highlight of the week was “A day without Guiders” (fully risk assessed I hasten to add!!) Ranger highlight had to be Go Ape at Delamere. Guiders had a great time as well Flint Brownies had a Pack holiday and the Guides camped at Ty Clwyd in the summer. Carmel Guides & Senior Section and Mold Guides are at Ty Clwyd for a weekend in September. A volunteer is still needed for Holywell District Commissioner

**East Flintshire:** **BUCKLEY** Mynydd Isa Guides had a fabulous time in Austria. Stories and photos are doing the rounds. Bistre Guides camped up at Loggerheads and one of their leaders gained her Guide Camp Licence. The District has started to sort its District Equipment Store – this will be an on-going project for a while. **DEESIDE** Margaret Hinton has completed her first training and four leaders from Deeside have their First Aid Qualifications. Three of Connahs Quay Rangers achieved their Silver D of E; they also went camping in Loggerheads and a leader achieved her Overnight Licence. Wepre and Shotton Guides went on a joint Adventure Camp in Birmingham – a great time was had by all. **HAWARDEN** Sandycroft and Saltney Ferry Brownies stayed at Ty Clwyd. Broughton and Hawarden Brownies – and some Guides also stayed at Ty Clwyd. [Gemma Flanagan’s Licence is awaiting the clearance of her by Girlguiding Cymru as a Full Member!!] Hawarden Guides have achieved two Baden Powell challenges with a presentation evening tomorrow night. **HOPE** Leeswood Guides and Rangers went on a visit to Our Chalet in Switzerland. Leeswood Brownies enjoyed a pack holiday in Chirk – and thoroughly recommend Chirk Castle – very helpful. Cymau Brownies and Rainbows were Guards of Honour at Isabels daughter’s wedding. Hopefully [ no pun intended] there will be a new rainbow unit in Pen y Ffordd before Xmas, potential leader will be visiting Hope rainbows to get the feel of it.

**Wrexham:** Thanks to all those who helped on the trailer at the Eisteddfod. Many members from other areas came to say hello and have a chat. Quite a few information leaflets were given out to those who asked. A few said they’d consider helping and took information, hopefully we may gain a few new members. We also took some names for cubs and beavers! 207 of the specially designed

badges were sold at the Eisteddfod – we still have some for sale if anyone wants some for their unit - £1 each. There is a challenge we devised during the Eisteddfod week available too so girls can “earn” their badge! Some leaders have completed their 1<sup>st</sup> Response training. We have a short brownie section training planned for a few leaders to complete their ALQ. Bishops Own rainbows have 3 ladies about to start their ALQ. We are actively trying to find some new volunteers to take over Acton rainbows. We have an awards evening planned for 14<sup>th</sup> October. Gresford Guides and Senior section went to Prestatyn on the train to complete the "seaside challenge " badge. They remembered to take their buckets & spaces! 22 of 9th Wrexham Guides & leaders (incl. 2 daughters of leaders) went to Jersey for a week; they also had a guide from a London unit with them who said it was the first time she had been away with guiding. The group visited historical sites, the zoo and the beach. Had a wonderful time; they only managed to do these things with the help of the Princes Trust allowing them to borrow their minibus for the week. 1st Brynteg Rainbows & Brownies completed the 101 years of Great Outdoors challenge. The rainbows had a summer trip to the Candle Factory and went to Moss valley Park for a Teddy Bear picnic. 1st Brynteg Brownies did their Wildlife Explorer badge. Some Brownies helped out at National Eisteddfod at Wrexham to promote the Brynteg Community. Four of our brownies were flower girls in the Proclamation ceremony at the Eisteddfod and many performed in the choir during that week. We also held a Sleepover at Rowallan and went to Caergwrle Castle. 1st Brynteg Guides held a cookout competition between patrols. They too helped out at the National Eisteddfod and some performed on stage. All completed the 101 years of Great Outdoors. Their Summer Camp was at Rowallan during which they went swimming, visited the castle, completed their campers and campfire challenge badges. None of the girls had ever had the opportunity to camp before and had a great time and gained a lot from it. Now planning a trip to Switzerland in 2014. Marford Guides had a Trip to Switzerland. They had an amazing time were joined by some other leaders from around the division. Thanks to Beryl Blackmore for organising it. 7<sup>th</sup> Wrexham brownies held a Wizard of Oz themed pack holiday at Ty Clwyd. 2nd Gresford brownies raised £300 in the Mr Men Challenge. £200 sent for Children with Leukaemia and £100 kept for brownie funds. This coming term will be visiting Wrexham Museum to work on their Culture badge. Rehearsals are beginning for their own Panto 'Cinderella' and also starting the 'Together we can' challenge.

**Treasurers Report** – Tabled. Proposed cost of Census 2012 £27.00 proposed by Mary Steel seconded by Alison Willington. Everyone in agreement. Each unit to be challenged to recruit 2 more members to their units. Training Bursary to be increased to 55% proposed by Donna Jones, Seconded by Margaret Lusted. All in agreement.

3. **PR Team** – Report tabled. New contact for Trailer – Linda McHugh

4. **Adult Support & Training** – report tabled.

5. **Guiding Programme** – report tabled.

- a. Panto – commissioners please encourage this event
- b. Senior Section Evening to be held on the 17<sup>th</sup> November at Edith Bankes. Part theme for Girls and their Leaders

6. **Llais y Ddraig** – Report tabled

7. **Clecs Clwyd** – names to County Commissioner and Senior Section Adviser (**ACTION ALL**)

8. **Ty Clwyd Report**

- Managers Report tabled
- There is to be an increase in costs for hire of Ty Clwyd as outline in the Ty Clwyd Reported, this was accepted by the executive.
- There is to be a list of jobs that need doing in the linen cupboard so if anyone wishes to do anything they know what needs doing

9. **Trefoil**

5 members from the county along with other trefoilers spent a few days a Bron enjoying a 'Flight of Fancy' in conjunction with RSPB Wales. On the first evening a group of American Girl Scouts joined them and all had a campfire. The next day they were travelling to Holyhead and then going over to Ireland thus completing their UK Tour. Various crafts were undertaken and on a very wet day the trefoil went to Ynys Hir the RSPB Centre. 10<sup>th</sup> July Friends of Bron a book stall was manned along with members from Radnorshire. 13<sup>th</sup> July Friends of Ty Clwyd once again a book stall was there along with Treasure or Trash manned by trefoil. 14<sup>th</sup> July several members of Trefoil went on a boat trip on the Manchester Ship Canal. August was when the National Eisteddfod was held in Wrexham trefoil members visited and helped out. 3<sup>rd</sup> August saw the first meeting of representatives from all 7 guilds to discuss the plans for next years Wales AGM being held in Wrexham on 24<sup>th</sup> March. A lot of ground work was covered and the next meeting will take place in November. 17<sup>th</sup> August the Annual Cai Dai reunion to celebrate the life and work of Rosa Ward hosted by Denbigh and District Trefoil Guild, an enjoyable afternoon was had.

10. **County Commissioners Report**

**a) Correspondence**

Letters – postcards have been received along with a letter from Lord Barry Jones thanking for his Annual Report.

**b) Girlguiding Clwyd**

Scope – info circulated for people to read – good opportunity for girls to get involved.

Hope House – info circulated

Strategic Planning for year ahead:

- Annual Review – Ty Clwyd May12th, Colwyn Division to Host (refreshments, entertainment and flowers)

List of Long service awards due to be sent by Karen to DCs in January

All awards run from the 2<sup>nd</sup> April to the 1<sup>st</sup> of April.

Long Service go from the Pre – warrant date.

DCs check this list with their District members update the list and send digital copies to Ann Jackson and County Comm. by the end of February.

The 28<sup>th</sup> of Feb will be the deadline after which no amendments will be made.

FFFs - Please look at your FFFs update and send them to me so I can include them in the annual report.

- County Social Event – ideas please for next exec **(ACTION ALL)**
- County Training Weekend – Booked
- International Weekend – Booked
- Friends Day – 11<sup>th</sup> July
- Programme Events – meeting to be arranged from feedback
- Go! – Guiders to keep website up to date. All girls and adult must be registered on Go! If members are not on GO! they are not insured **(ACTION ALL)**
- Division Teams – all teams to have treasurer and secretary. All meetings to have minutes. Minutes to be forwarded to Jane.
- Communication – ideas needed on how to improve communication in the county. **(ACTION ALL)**

- **Girlguiding Cymru**

Dragon Tails – on Girlguiding Cymru website

Mentors Training Weekend at Bron 23<sup>rd</sup>-25<sup>th</sup> Sept

Together we can – New resource

The Royal Wedding Challenge has had good feedback – raised a lot of money.

Annual Review in Newtown 8<sup>th</sup> October

Trefoil Review 2012 16<sup>th</sup> June – Welsh Musical Extravaganza in Cardiff

Olympics – do not use any of the official Olympic logos on anything we may profit from eg badges & Challenges.

MER – online printing service to be , branding may be changed – do not rush to buy anything new just yet.

The rights Challenge Badge, launched to mark the 10<sup>th</sup> Anniversary of the Commissioners Office. This is for Brownies Guides and Senior Section. Full details can be downloaded from the girlguiding Cymru website.

In4mers – there is a basic training at CHQ London on 19<sup>th</sup> -21<sup>st</sup> Nov to enable Senior Section members to become in4mers. Also on 20<sup>th</sup> there is a training for co-ordinators and on 21<sup>st</sup> Nov Conversion Training for Senior Section members who have been on gold project.

Guide BP Residentials are planned as follows. Mid Oct in Pembrokshire theme is Oscars or Murder Mystery. 2-4<sup>th</sup> Dec in Bron theme is Christmas. Guides with their guiders 15<sup>th</sup>-17<sup>th</sup> July was successful

Please publicise and support ALQ days in Cardiff 1<sup>st</sup> Oct and Bron 22<sup>nd</sup> Oct Flyer has been sent out several times.

Bron events – Walking level 1 and 2 weekend of 30<sup>th</sup> Sept – 2<sup>nd</sup> Oct. Adult Leadership Qualification weekend 21<sup>st</sup> – 23<sup>rd</sup> Oct. Friends Christmas Party 10<sup>th</sup>-11<sup>th</sup> Dec

- **Any other Business**

**Date and Venue of Next Meeting – 26<sup>th</sup> October – Bryn Awel Hotel Mold. 7.30 p.m. (Division Commissioners 6.30 p.m.)**

NB: ALL Divisions should be represented at County Executive Meetings

**If you can not attend a County Executive Meeting please make sure that you inform the County Executive Administrator of your apologies AND who will be representing you at the meeting.**