

Meeting of Girlguiding Clwyd Executive Committee

Wednesday 22nd September 2010

Present:

Jane Bevan	County Commissioner (Chairman)
Megan Jones	Assistant County Commissioner & County Treasurer
Alison Willington	Assistant County Commissioner & Chair Of Guiding Programme
Chris Wykes	Chairman of Adult Support & Training
Chris Jobson	PR and Recruitment
Mary Turner	Chairman of Ty Clwyd Management Committee
Isabel Blore	Division Commissioner Wrexham
Claire Evans	Assistant Division Commissioner Berwyn
Donna Jones	Division Commissioner West Flintshire
Margaret Lusted	Division Commissioner for Colwyn
Alison Roberts	Berwyn Division
Debra Smith	Division Commissioner for North Denbighshire
Helene Wilce (Warren)	Division Commissioner for East Flintshire

In attendance: Karen Evans County Executive Administrator

Apologies: Denise Morris, Mary Steele

1. Jane welcomed everyone to the meeting. Especially Helene Wilce (Warren) new Division Commissioner for East Flintshire, Donna Jones new Division Commissioner for West Flintshire and to Alison Roberts who will job share the role of Division Commissioner for Berwyn when Denise finishes.

Homily read out by Jane Bevan

2. Minutes of the last meeting (Wed 30th June) –confirmed and agreed as being correct. Signed by Jane Bevan.

3. Appointments and Resignations:

a) **UK** – None known

b) **Wales** – Chief Commissioner Designate for Girlguiding Cymru – Felicity Ladbrooke (Current County Com for Central Glamorgan) 5 year term of office to start on 23.10.2010.

c) **Council** – members remain the same as last year

d) **County** – Appointments

Donna Jones – Division Commissioner for West Flintshire,

Helene Wilce (Warren) – Division Commissioner for East Flintshire

Gemma Flannagan – County Brownie Advisor

Margaret Clarkson – County Senior Section Adviser

Vacancies

Nominations and Volunteers please contact County Commissioner – ALQ
mentors, Outdoor Mentors, Trainers, Arts Adviser, Spiritual Adviser,

4. Matters Arising

- a) **County Directory** – Would everyone please check the directory which they received at last exec before Jane completes it, home address's, emails and telephone numbers will be added.
- b) **Trustee Booklet** – Karen to chase all trustee forms
- c) **Buildings and Trustees** – The trust Co-operation should hold a copy of all legal documentation to do with any building e.g. deeds. If anyone needs any help or advice please contact Roger Peters in CHQ (see Jane for contact details) also Peter Buckhurt.

Please familiarise yourselves with Best Intentions booklet, Firm Foundations and a also another document available from trust co-operation called 'What it is and What it does'

Wrexham Constitution – The revised constitution was discussed at length by the executive committee, comments and suggestions for improvement were made, although there are many parts which need clarification. Jane to attend Wrexham Management Committee Meeting

- d) **Bank Accounts** – Lists of those details still outstanding distributed via email – please send Meg any outstanding information
- e) **Role Descriptions** – The County holds role descriptions for appointments within the county
- f) **Go! And County Go!** – Jane emphasised the fact that if units have a problem with finances they should make county aware of the situation, we are here to help and something can be sorted out. No repayments from the annual subscription can be made until all payments have been paid. People should be looking at Go and ensure it is up to date ready for the forthcoming annual subscription.
- g) **CRBs** – Anyone needing CRB access please let Karen know. Access has been arranged for new Division and District Commissioners. They should await an email from CHQ.
- h) **Senior Section Meeting** - postponed.
- i) **County Camp** – Jane thanked everyone who attended camp, and thanks to the camp team and activity leaders. Many cards and emails of thanks have been received. County Camp Accounts were tabled – a surplus of £753.85 which will go into the events fund.
- j) **Ty Clwyd** – Ty Clwyd is owned by all members in the County and is for the use of all members in the county. It is up to us all to continue to support Ty Clwyd so that it remains our County House. Jane would like to say a big Thank you to all the Units and Individuals who have fundraised and donated money to and for Ty Clwyd.

5. Division News:

Berwyn: Llangollen District held a celebration camp in August – enjoyed by all who attended. Adventure 100 has been completed by most units. Llangollen District and Ruabon District Brownies have a sleepover planned for November. All districts have finale celebrations planned.

North Denbighshire: Rhyl District Brownies took part in the Rhyl Carnival on July 4th and won 1st and 2nd places for the best youth float and the best Charity float. 4th Rhyl Brownies celebrated their 65th Birthday whilst on Pack Holiday at Ty Clwyd. Rhyl District have organised an evening of entertainment which will be provided by local talent within their community. All sections of Guiding including Trefoil Members and local dignitaries have been sent invitations. This will take place at Sunnyvale Caravan Park Kinmel Bay. A special Badge has been designed to commemorate the occasion. Bag packing is also planned along with a pack holiday in Chirk and a sleepover in Rhyl HQ. A Christmas Concert is also planned by Rhyl District and a Quiz being held in November by 8th Rhyl Rainbows.

In Prestatyn District 3rd Rhyddlan Guides have reopened. They are having a recruitment evening for Bodelwyddan Rainbows this week. A district outing is planned to see Beauty and the Beast. Some members of Prestatyn Trefoil are attending the Finale at Broneirion whilst the District Finale has a Campfire theme. Friends of Guiding have held two successful events and a District Bingo is planned for nearer to Christmas

South Denbighshire –

West Flintshire: 3rd Mold Brownies reopened Somerfield in Mold as the Co-op in August, 1st Mold, 1st Gwernfaffield and Mold and Moel Famau rangers went to county camp, and Mold had a district sleepover 17/18 Sept Holywell Guides & Brownies having - 'taste of guiding' District sleepover 1/2 Oct, Ruth is working on the Guiders 'jewellery making sleepover' 19 Nov, Caerwys Brownies - doing the Big Teacup fundraiser, Holywell Guides attended County Camp

East Flintshire: nothing to report

Colwyn – Two new District Commissioners are required, awaiting nominations, two new mentors have been provided. Llanddulas Guides attended County Camp and had a great time. Llanddulas Rainbows and Brownies have had a couple of expeditions, one to Conwy undertaking the orienteering course and one to Betws Y Coed to have picnic by the river. Both activities were towards the Adventure 100 Badge. Other units are completing various challenges for the badge. 3rd Old Colwyn Brownies have a sleepover planned for 30/10/10

Wrexham: 1st Acton Rainbows have opened with 14 rainbows; 3 new leaders & a waiting list! **1st Gresford Brownies** have re-opened 17 brownies; 3 new leaders & a waiting list! Four **guide units** from Wrexham attended County camp (Acton; Gresford; Marford & 4th Wrexham). **2nd Gresford Brownies** went on Pack Holiday to Lligwy (Anglesey Guide House) at Easter. They visited the Piggery Pottery and the Sea Zoo. The theme was 'The Little Mermaid. **2nd Rhosddu Brownies** had a Castles theme holiday at Chirk Scout and Guide Headquarters during August and took over Chirk Castle for the day. The Education Officer was very helpful and arranged special activities for the girls. Which included Pike Battle; Picnicking at the Banqueting table; Dressing up in medieval

costume; Activities and talks by Will the Archer; Treasure hunt around the house; Walks around the garden and making the 100 with Brownies, which provided some great photographs. **Gresford Rangers** had 6 girls attend the Teens & Twenties weekend at Bron. **1st Acton brownies** going on pack holiday to Eccleston **1st. Marford Guides** still taking bookings for another 2 weeks for their Trip to Switzerland August 2th - 14th 2011. Leeswood Guides are joining them. If anyone else interested get in touch with: beryl.blackmore@wrexham.gov.uk **Alison Mills** (Leader with 7th Wrexham brownies) joined the Tall ship ultimate adventure. They sailed to Jersey as weather conditions were not favourable for Bruges. If anyone wants to see the photos let Alison know and she will happily oblige (once she has sorted them out!). Please pass on her thanks to those who helped to fundraise. **2nd Gresford Brownies** have collected £150 so far for the British Heart Foundation by taking part in The Jump Rope for Heart. **2nd Rhosddu Brownies** have held a Coffee evening and raised £100.00 for Ty Clwyd. **Bromfield rainbows** went by train to Caergwerle Castle for a picnic. **2nd Rhosddu brownies** are going to Ty Clwyd fun day on 25th September. **Rhos Cantorian Choir** are holding a concert for us this Saturday 25th September in the Style of Last night of the Proms. Tickets available if anyone wants to join us! **Division Brownie Sleepover** planned for 8th October 150 Brownies will be taking over "Plas Madoc baths" **Vision event** in planning for 2010 finale at William Aston Hall One of our rainbow leaders has announced her engagement during the summer. Congratulations to Ellie & Mike

6. Treasurers Report – Tabled – Discussion took place on the cost of census this year. It was decided It was unanimously agreed by all members of the exec. to increase the County £1 making this years subscription. £26.50.

7. Marketing & Recruitment (PR) – Report Tabled. Group of people needed to volunteer to tow trailer to events. Also a volunteer needed to check the trailer once it is returned to Ty Clwyd. Please could people ensure Trefoil ladies get information from any meetings. Recruitment Packs – these packs were issued to each unit several years ago, they are in a pink folder and contain leaflets and advice on recruitment, if anyone has surplus copies of these please distribute to units in your area, if more packs are need contact Division Commissioners who will contact Lynn Denney with numbers needed.

8. Membership Support & Training

- Report Tabled
- District Commissioner Training on 9th October – please contact Hazel Webb if you are planning to attend.
- There will be ALQ trainings taking place on 11th, 12th and 13th October across the county. Individual invites have been sent out. Please can we encourage people to attend there has been a poor response so far.
- Bron fully booked for county training weekend, but if you would like to go please contact Hazel who will keep a waiting List if anyone drops out.
- Food Hygiene Course – Nov 13th – Please Book with Hazel Webb. Maximum of 20 people. £20 each

9. Guiding Programme

- Alison received an email from Glyndwr University about running a netball tournament in County. It was felt that the cost was too high, Alison to inform University
- Children's University Certificates from Camp distributed

- Guiding Programme Committee are to start planning for the Cross Sectional Fun day next year
10. Llais y Ddraig – Excellent opportunity for Queens Guides and D of E Gold participants - names to Jane ASAP – Job description to be sent to Division Commissioners
11. Clecs Clwyd – please encourage girls to participate, names to Jane ASAP -- Job description to be sent to Division Commissioners
12. Ty Clwyd Report
- Managers Report tabled
 - Water Easement Documentation distributed prior to exec for people to read, Jan and Meg signed documents with agreement of the executive
 - An anonymous donation of £1400 has been given toward the oven at Ty Clwyd.
 - A donation of £3352.45 has been given to Ty Clwyd from Clwyd Vale
 - A Donation of £400 received from June Churchman's Memorial Service
 - Prices for staying at Ty Clwyd, cost per person per night increased to £7.00 recommended by the Ty Clwyd Management Committee and agreed by the Executive Committee, who also agreed to the recommendation that the deposit and Camp fees should remain at the same rate as last year. To come into effect from January 1st 2011
 - Fundraising –
 - White Box – information given out
 - Gala Evening – This was discussed at length. A disappointing response of people attending to date. The event will go ahead but in a smaller room – tickets are still available. The raffle will still be drawn on this night. Raffle tickets and Money to be sent to Meg Jones before 1st October.
13. County Commissioners Report
Correspondence
- Letters Received Lady Janet Jones (camp) & many others regarding camp including Clwyd Vale thanks to Camp Team; Llanasa Guides and Rangers from the Ursprung Jamborree, they say they are up for the next 100 years!
 - Talk Back Sheets – none received
 - Visits Jane, Alison & Meg have been busy around the County and beyond, visiting and participating in many events which include; County Camp, Buckingham Palace; Teens & Twenties; International Presentations at Bron; Snowdonia & Anglesey Scout AGM
 - Jane sends apologies for any event they may have missed over the summer.
 - Invites All County Commissioners and two Guests have been invited to St James Palace in November to a Centenary reception hosted by our President, HRH The Countess of Wessex.

Girlguiding Clwyd

1. Annual Report / FFFs – Please forward to Jane
2. County Structure – Appears to be working well
3. Finale - do not forget to send in details of your finale (Vision Events) to Sarah Thomas our Centenary Champion.

If your unit/district/Davison have had a special centenary badge made please could you send Karen two of them, one will be held in the County Archive and one will be sent to Girlguiding Cymru for their Archive

4. 'How The Girl Guides Won The War' by Jane Hampton (Harper Press £20) – recommended enjoyable reading
5. County Fundraising Team – TY Clwyd Fundraising Team step down after their next meeting. Jane would like to have a County Fundraising Team, if anyone is interested or knows of anyone who maybe interested please contact Jane
6. ALQ co-ordinator – Jenny Maxwell has finished as ALQ Co-ordinator, many thanks to her, if anyone is interested or knows of anyone who maybe interested in the role please contact Jane
7. Council Members – 4 places available for Clwyd Leaders next year – potted history required of those interested – contact Jane for form
8. County Bulletin – if paper copies are required please names to Karen Evans. Discussion took place regarding the website it was felt that we could do with being alerted if any new items go on the website. Then we can cascade to other members in the County. Jane to Speak to the Web Editor.
9. Centenary Evaluation Focus Group – on line survey (September / October) please complete, with unit or district
10. Please make sure District Commissioners are reminded to inform their Division Commissioner of ALL residential events. Please remind DCs that they are signing to say they are happy for the event to go ahead and the Leaders have the relevant qualifications.
11. Jane would like to remind active uniformed members that there is a wealth of experience held by members over 65. We should remember to be inclusive of these ladies and to draw upon their expertise and enthusiasm when planning unit programmes and district, division and county events. They are in a position to support leaders with many tasks.
12. Jane would like to thank all members of Girlguiding Clwyd County Executive for their work over the last year and would ask all of you to extend her Thanks to all Adult and Young Leaders in the County for their continuing support of Girlguiding Clwyd and giving our young members opportunities to Look Wider.

- **Girlguiding UK**
 - CHQ notes – tabled
- **Girlguiding Cymru**
 1. Issues from Cymru Exec, News & Extra Notes

- a) White Box Information Distributed – There will be a session on White Box at the Commissioner Training on October 9th
- b) Census Make sure everyone is aware that Wales do receive money until all units have paid up. If Units have a problem – make them feel able to share – we are here to help.
- c) Level 1& 2 Walking 29th – 31st October 2010
- d) Broneirion Fees Standard weekend fee £75
 - Standard weekend for members under 18 £55
 - Standard Trefoil Guild £55 per day (full board)
 - Subsidy reduced to £10
- e) Trefoils can be included on County Badges
- f) Catch the moment – closing date is 20th November
- g) IMPORTANT REQUIRES ACTION - Qualifications, Long Service and Awards need to be entered on to the GO! Database
- h) Please make sure all team role holders attend meetings or send a replacement
- i) Guide Trust Corporation – a fountain of knowledge and help for all matters relating to Guiding property. ALL Property deeds etc should be sent to them to be held by them in London.
- j) Awards deadlines – please send nominations for awards in to Chris Wykes by the 1st Dec, 1st Feb and 1st June
- l) RSPB – new challenge for Girlguiding Cymru, Jane to email information to Division Commissioners
- m) Young Friends at Bron is set to change. 2 separate day events for Brownies one separate event for Guides.
- n) Haiti GG Cymru have raised £1700.85
- o) Soroptomist Competition Final to be held at Bron (Y Bwthyn) on the 2nd August
- r) WOW –to become a biennial event (2012) – 16-18 service team / 14-16 to choose
- s) Cathryn Brooker keen to get Guiding into Bron to show outsider what we do in Guiding – refreshing as this is what we are starting to do at Ty Clwyd.

Any other Business

A woven badge has been produced 'I helped raise funds for Ty Clwyd' cost £1 – Lynn to make flyer and distribute

Lynn can get Hoodies in smaller and larger sizes but doesn't want to hold a large stock. If anyone wants any could they either contact Lynn direct with what they want or go through their Division Commissioner.

NB: ALL Divisions should be represented at County Executive Meetings

If you can not attend a County Executive Meeting please make sure that you inform the County Executive Administrator of your apologies AND of who will be representing you at the meeting.

Date and Venue of Next Meeting

24th November 2010 at Ty Clwyd 7.30 p.m.