

Meeting of Girlguiding Clwyd Executive Committee

Wednesday 14th November 2012

Present:

Jane Bevan	County Commissioner
Megan Jones	Assistant County Commissioner & County Treasurer
Chris Wykes	Chair of Adult Support & Training
Brenda Trickett	Chair of Trefoil
Isabel Blore	Division Commissioner Wrexham
Donna Jones	Division Commissioner West Flintshire
Ann Egan	Division Commissioner Colwyn
Chris Dwerryhouse	Division Commissioner East Flintshire
Lynn Denney	Division Commissioner South Denbighshire
Mary Steel	President Girlguiding Clwyd & Chair of Ty Clwyd Management

In attendance: Karen Evans

Apologies: Debra Smith, Alison Roberts, Alice Lovegrove, Ashleigh Woodland

1. Jane welcomed everyone to the meeting, and introduced Chris Dwerryhouse as the new commissioner for East Flintshire Division and Ann Egan as the new commissioner for Colwyn Division. Jane explained that the districts in Colwyn have amalgamated and are now known as Colwyn District in Colwyn Division.
2. Minutes of the last meeting (12th Sept 2012) were agreed as being correct. Signed by Jane Bevan
3. Homily read out
4. Matters Arising
 - a) **Bank Accounts** – Still some units outstanding, Meg to chase. **(ACTION MEG)**
 - b) **County Social Event** – Meg will scan flyer and distribute. Please promote
 - c) **Postcodes and email contacts for units** – Please chase up still some outstanding must be done by beginning of December.
5. **Division Feedback:** - All Division Reports Tabled
 - a. **Berwyn** – nothing to add to report
 - b. **Colwyn** – nothing to add to report
 - c. **North Denbighshire** – nothing to add to report
 - d. **South Denbighshire** - nothing to add to report
 - e. **East Flintshire** - nothing to add to report
 - f. **West Flintshire** – nothing to add to report

- g. **Wrexham** – A leaders badge tab has been found in the William Aston Hall – please contact Isabel if you think you may know who it belongs to
6. **Treasurers Report** –
- a. Report Tabled.
7. **PR Team** - report tabled
Please can we make every effort to try and find a PR Rep per Division.
8. **Adult Support and Training** –
- a. Report tabled.
 - b. County now has Division Verifiers for the ALQ in most divisions. There will be a meeting on 9th Jan 2013 in Edith Banks Hall at 7 p.m. to discuss the ALQ process and individual roles.
To attend: Division verifiers, Division Commissioners, Chris Wykes, Hazel Webb, Ann Jackson, Helen Barham, Karen Evans and Jane Bevan.
 - c. Please let Chris Wykes know of any outstanding books waiting to be verified.
9. **Llais y Ddraig** – no report
10. **Trefoil** –
- a. Report tabled.
11. **Ty Clwyd Report** – Report tabled
- a. Discussion took place on the outstanding money owed for completion for the extension at Ty Clwyd. Mary explained the circumstances and the advice being sought. It was proposed by Chris Wykes and seconded by Donna Jones that should we be required to pay the outstanding amount then the money can be taken out of the county reserve fund.
 - b. There will now need to be more fundraising for Ty Clwyd. A rep is required from each Division to attend a meeting on Wednesday 16th January at the Edith Banks Hall 7 p.m.
12. **County Commissioners Report**
- Girlguiding Clwyd**
- Appointments** - Ann Egan – Colwyn Division Commissioner
Chris Dwerryhouse – East Flintshire Division Commissioner
Sally Daly – Buckley District Commissioner
Ann Lovatt – Hope District Commissioner (1st February 2013)
Beryl Blackmore – BP Adviser
- **Awards** - please can we send in more nominations for County, Welsh and UK awards; Nominations to be in by 7th Dec 2012, 7th March 2013 and 7th June 2013
 - **Apologies & Reports** – Please send someone to represent you in the event you cannot attend a meeting. Make sure you send a report to Karen attending or not.
 - **Senior Section Network** – evening / sleepover soon
 - **Panto** – this was discussed at executive and was decided that this pantomime will be the last county Pantomime. Jane to inform Margaret.
 - **Girlguiding Cymru Structure first County Commissioners Council Meeting** 10th November

Future CCC dates: January 26th / 27th 2013
April 27th 2013
July 7th 2013
September 29th 2013

County Executive meeting Dates:

Mon **4th February 2013**
Venue - TBA

Wed **17th April 2013** (Review will be discussed)
Venue - St Marys Hall, Mold 7.45 for 8pm start

Mon **10th June 2013 (Planning Meeting)** set dates, organise events, feedback from County)
Venue - Ty Clwyd 7pm for 7.30 start

Tue **17th September 2013 (Finance, budges, census, insurance)**
Venue - St Marys Hall, Mold 7pm for 7.30 start

Tue **19th November 2013 (Business Plan, Statistics, targets, data returns)**
Venue - St Marys Hall, Mold 7pm for 7.30 start

- Following changes to our meetings following changes at Welsh level, the Agenda will remain the same except for a couple of tweaks:

The most important of these is Item 4 Division Feedback and talkback sheets.

This will move to after the County Commissioners report

It will be an open forum where problems can be aired and shared and any issues discussed.

Division reports of what has been achieved since the last executive meeting and future plans should be sent to Karen to be tabled.

This part of the meeting is for discussion / air and sharing / resolving issues

Other County dates arising from the meeting:

Tue November 27th 2012 County Camp meeting – (27th July – 3rd August)
Venue - St Marys Hall, Mold 7pm for 7.30 start

2013

Wed January 9th ALQ Meeting– JB, CW, HW, Div Coms and Verifiers
Venue - Edith Banks 7pm for 7.30start

Fri January 11th Pantomime

Wed January 16th Fundraising T Clwyd Task & Finish Group
Venue - Edith Banks 7pm for 7.30start

Wed February 6th CWVYS – venue to be confirmed (cwwys.org.uk)

Sat February 9th County Social Event

Thur March 7th Ty Cwyd Management Meeting
Venue - Ty Clwyd 7pm for 7.30start

Tue March 19th County Finance Meeting

Sat April 6th Brownie Birthday Celebration Meeting
Venue - Bron 10.30 – 4pm (GF, ST & JB)

Fri May 17th County Annual Review

Mon June 10th County Planning Meeting and Executive
Venue - Ty Clwyd 7pm for 7.30start

Sun July 7th Girlguiding Cymru Annual Review at Bron

July 27th – August 8th County Camp

October 18th – 20th County Weekend at Bron

Girlguiding Cymru

Information Required from Counties

4 Co-ordinators and Peer Educators (formerly known as In4mers)

Emma Lloyd is our County 4 Co-ordinator

Peer Educators – do we have any in County? If so please provide Jane with their name, membership number and contact details. Please also state if they have undertaken any training. (ALL)

BP Adventure Planning - BP Adventure at Broneirion at the end of November is fully booked next dates programmed for Broneirion are in September and December 2013.

There are also Adventures planned for Cardiff & East Glamorgan in March, Anglesey in May and West Glamorgan in October.

Feedback from Counties on requirement and potential numbers etc to Beryl Blackmore (ALL)

- **Girlguiding Manual** – keep checking on line, it is updated regularly. (ALL)

- **CRBs** – One CRB per person,

If they leave and come back after an absence or more than 3 years then a new CRB is required

- **CWVYS** - Council for Wales of Voluntary Youth Services (cwwys.org.uk)
It is important to have representation on this body as there is a direct link to the government and funding opportunities.
New County data return form linked to funding bids – to be distributed
There are 4 regional areas in Wales.

The North Region includes:

Gwynedd, Ynys Mon, Flintshire, Denbighshire, Conway (Sue Scott) and Wrexham

We need more representatives to go to meetings to champion Girlguiding Clwyd – in uniform

Next meeting 6th February 2013

- **Girlguiding Cymru Development Officer** – Holly Rust
Targeting specific recruitment plans to grow guiding in Counties (based on girls – leader recruitment to come). JB to take feedback to GG Cymru that we would like to see more development officers in Wales, one each for South, Mid and North Wales.
- **Llais y Ddraig** please send in suggestions for conversation topics
- **Llais and Peer Educators** (In4Mers) new wales initiative linked to funding bid.
April training at Bron for girls
- **Brownie Birthday celebrations** will run from January to the end of the summer holiday

Meeting - Saturday 6th April at Bron 10.30 – 4pm

- **Gemma Flannagan Brownie Birthday Champion**
- **Sarah Thomas Brownie Birthday PR**
- **Jane Bevan County Commissioner**

- **New Branding coming soon.....**
- **Easy Funding** – like white box but units get money and will just need to register once wales has set it up – get money if you buy products – can we still go through white box? (MAJ)

13. Any other Business

Date and Venue of Next Meeting – 4th February 2013 – Venue TBA

NB: ALL Divisions should be represented at County Executive Meetings

If you can not attend a County Executive Meeting please make sure that you inform the County Executive Administrator of your apologies AND who will be representing you at the meeting.